

St. ANDREW'S CHURCH CORBRIDGE

Tree Festival 2021

WORKING SAFELY DURING THE CHRISTMAS TREE FESTIVAL

Possible risk / hazard	Control measures
Masks	All helpers and visitors to wear masks, we will have spare masks and visors for those who do not have them.
Falling	Please do not climb on seats/ pews or decking unless you have someone to steady you. If any high level work is to be carried out speak to one of the church people around who will help you.
Tripping / steps	As far as possible props should be kept in your area. Visitors will be advised that they need to be extra vigilant if visiting during the set up / clearing period.
Slipping	Any spillage should be mopped up immediately. We have equipment for this, please ask and someone will help you.
Electricity	Only authorised personnel should touch the electrical appliances or sockets. Please speak to David or Linda when you are ready to try your lights out.
Heavy objects	Adults are not permitted to lift heavy objects having a mass greater than 25kg. Boxes should be securely closed, if possible, so that items do not fall out.
Hit by an object	All movable object should be placed in such a way that they cannot fall over. All boarded areas will be secure enough to take the weight of the arrangements
Taking ill during a service or event.	If anyone feels unwell please speak to Linda who will assist.
Crowd crushes	The organisers Linda and Jean will continually assess the capacity of the building , if it is getting too full and congested then we will stop allowing entry until it is safe to do so.
Sharp implements	Always ensure that the correct tool is used for the task.